Pennsylvania

Department of Drug and Alcohol Programs

Grant Initiative Funding Application (GIFA) Title:	Opioid Prevention in Higher Education.
GIFA Number:	19-03
Due Date for Applications:	October 3, 2019. Late applications will not be accepted regardless of the reason.
Application Submitted via email only to:	Application shall be submitted via email to RA-DADDAPPROCUREMENT@PA.GOV through October 3, 2019 by 5:00pm. Late submissions will not be accepted for any reason. Applicant must be able to demonstrate the application has been submitted by the required timeframe, if there is any dispute.
Anticipated Total Available Funding:	Up to $1,000,000 annually for (1) one year.
Estimated Number of Grant Awards:	Approximately ten (10) to twenty-five (25) grants of $25,000 to $100,000 each will be awarded.
Length of Project Period:	One (1) year and the possibility of one (1) year renewal option, if funding is available.
Eligible Applicants:	Non-Profit, Accredited Colleges, Universities, Community Colleges, other Post-Secondary Institutions of Higher Education and collegiate collaboratives within Pennsylvania.
Questions	Questions can be submitted to RA-DADDAPPROCUREMENT@PA.GOV through September 20, 2019 by 5:00 p.m. Questions and answers will be posted to the website by September 27, 2019. Department of Drug and Alcohol Programs (DDAP) will not accept any phone calls regarding this funding opportunity.

PROJECT SUMMARY:

DDAP is accepting applications from non-profit, accredited colleges, universities, post-secondary institutions of higher education and collegiate collaboratives within Pennsylvania with an emphasis on preventing and reducing Opioid Use Disorder (OUD). The primary goal of the effort is to prevent and reduce use and misuse of opioids by college students.

GRANT INITIATIVE GUIDELINES

1. OVERVIEW

Pennsylvania has been experiencing the worst overdose crisis in recent history. There are efforts currently underway to respond to this crisis by preventing and responding to OUD overdose and to increase opportunities for formalized treatment services for individuals with OUD. DDAP has identified a need to provide preventive measures within Post-Secondary Institutions of Higher Education to prevent OUD and respond to OUD overdose.

2. FUNDING AVAILABILITY

Applicants can submit a grant application for any amount from $25,000 to $100,000 annually.

3. PROJECT DATES

Contingent upon the availability of state and federal funds and the receipt of qualified applications, the term of the project will commence on November 1, 2019 and end on September 29, 2020 with the possibility of one (1) year renewal option, if funding is available.

4. ELIGIBLE APPLICANTS

Any non-profit accredited college, university, community college, other post-secondary institutions of higher education or collegiate collaboratives within Pennsylvania are eligible to apply.

5. APPLICATION REQUIREMENTS

Applicant must provide a narrative proposal to include the project description that includes the information delineated below and budget narrative which is a minimum of 7 pages and a maximum of 10 pages (single sided, Times New Roman, font size 12, with narrative pages numbered).

Project Description:

All grant applications must include, at a minimum, a detailed plan describing the proposed prevention project(s), including the types and amounts of prevention services, programs, trainings, etc.

    a. The Applicant shall provide an explanation of services which may include, but are not limited to the following:
- Student education and awareness events about OUD;
- Educating parents;
- Peer educators to provide education on topics such as Naloxone, Good Samaritan Law, skill building such as stress management;

- Naloxone training and distribution, to include:
  - The number of Naloxone units which will purchased, distributed and by whom;
  - Explain how trainings will be conducted, the curriculum to be used, the audience to be engaged.
- Campus police and other campus employees specialized training to include Motivational Interviewing, recognizing the signs and symptoms of abuse/addiction/overdose;
- Training for staff/faculty on opioids for recognition of an OUD;
- A specific campus media campaign which aims to alter the perceptions about opioid use; and
- Developing a campus community collaboration.

b. The Applicant shall describe its capacity beginning November 1, 2019 to begin providing services to eligible participants. All personnel, systems, procedures and resources must be in place to perform the prevention services under this grant.

c. The Applicant shall explain the process for engaging the target audience (e.g. students, parents, staff, faculty) in prevention services and how services will be coordinated and implemented.

d. The Applicant must include a description of who will provide the prevention services.

e. The Applicant must indicate whether this initiative is new or an expansion of an existing initiative;

f. The Applicant shall provide a detailed description outlining its capacity to measure and report effectiveness of the services provided under this grant. The Applicant must contain an explanation how it will gather data and submit reports required by section 9. If applicable, specify and justify any additional measures or instruments the Applicant plans to utilize.

g. The application shall describe any supportive relationships that the Applicant has with other community entities.

Budget Narrative/Detail:

The budget narrative shall be included in the 10-page maximum. It must provide a justification for the costs and figures submitted in the Budget Template, Appendix C-1. Completion of the Budget Template, Appendix C-1 is required in addition to the 10-page maximum and must align with the Project Description and Budget Narrative.

6.   ELIGIBLE PROGRAM ACTIVITIES AND EXPENSES

All expenses must be described and justified in the Budget Narrative/Detail and correspond to the Budget Template, Budget Appendix C-1 provided. DDAP has approval of all final budgets. Each cost must be a separate line item and include the itemization/calculation. The following are examples of expenses that directly support this grant initiative funding application:

a. Personnel Services;
b. Consultant/Subcontracted Services, if applicable;
c. Patient Services;
d. Supplies/Equipment – equipment under $5,000 necessary for the direct execution of the project;
e. Travel;
f. Other Costs – as contained in the Budget Template, Appendix C-1;
g. Indirect (Facilities and Administration) Costs;
    - Current approved federally negotiated indirect cost rate or
    - Cost allocation plan or
    - Indirect cost proposal with a defined indirect cost rate.

7.   INELIGIBLE EXPENSES

The following are ineligible expenses through this grant initiative funding application:

a. Expenses related to the provision of SUD or OUD treatment services;
b. Capital expenditures for purchases and/or improvements to land, building or equipment which materially increase their value or useful life, i.e., "Bricks and Mortar";
c. Construction upgrades and remodeling;
d. Fixed Assets of $5000 or above (fixed assets include furniture, equipment, computers, etc. which have a life of more than one year);
e. Cash payments directly to the intended recipients of the services.

8.   STANDARDS FOR FINANCIAL MANAGEMENT

All grant award recipients are required to meet the standards and requirements for financial management systems set forth in 45 CFR Part 75. The financial systems must enable the recipient to maintain records that adequately identify the sources of funds for federally assisted activities and the purposes for which the award was used, including authorizations, obligations, unobligations balances, assets, liabilities, outlays or expenditures, and any program income. The system must also enable the recipient to compare actual expenditures or outlays with the approved budget for the award.

These funds must retain their award-specific identity. The funds may not be commingled with state funds or other federal funds. ["Commingling funds" typically means depositing or recording funds in a general account without the ability to identify each specific source of funds for any expenditure.] Nor shall these funds supplant, in any way, current state or federal funds for already existing services.

9.   REPORTING REQUIREMENTS

All grant applications must include a detailed outline of the grantee's ability to collect required information and submit reports in a timely manner to the Department.

a. <u>Data Reports.</u> The Applicant shall submit monthly reports to DDAP to include, at a minimum, the following information:
   - Type and number of activities conducted;
   - Number of student/faculty/staff/parent participants;
   - Number of Naloxone units purchased and distributed;
   - Other measures as determined/identified in proposal
   - The grant Applicant shall submit any additional financial reports which are deemed necessary by DDAP or required for federal reporting requirements, and any other such reports as DDAP may require.

b. <u>Problem Identification Report.</u> When the need arises or as required by the Department, complete a Problem Identification Report. This report shall describe problem areas and its impact. The report shall list different choices with advantages and disadvantages of each and include Applicant recommendations with supporting rationale.

10.   COMMONWEALTH USE

All material submitted shall be considered the property of the Commonwealth of Pennsylvania and may be returned only at the Commonwealth's option. Notwithstanding any Applicants' copyright designations contained on proposals, the Commonwealth shall have the right to make copies and distribute proposals internally and to comply with public record or other disclosure requirements under the provisions of any Commonwealth or United States statute or regulation, or rule or order of any court of competent jurisdiction.

11.   INCORPORATED DOCUMENTS

Any Applicant awarded funds under this GIFA must agree to the Standard General Terms and Conditions in the Grant Agreement. The link for the Standard General Terms and Conditions is listed below. The document is listed under the Procurement section.
https://www.ddap.pa.gov/Professionals/Pages/Procurement.aspx