


## LICENSING ALERT

  
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Division of Program Licensure  
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### **STAFFING REGULATIONS AT 28 Pa. Code § 704.1 PROJECT WIDE VERSUS FACILITY SPECIFIC ENFORCEMENT**

Based on a review of the Program Licensure Division's policies regarding the application of staffing requirements (project-wide versus facility-specific), the following policies regarding project-wide versus facility-specific deficiencies have been adopted and are effective immediately:

- **28 Pa. Code § 704.5 (a) – A drug and alcohol treatment project shall have a project director responsible for the overall management of the project...**This will remain a project-wide citation.
- **28 Pa. Code § 704.5 (b) – If the facility does not have a clinical supervisor on staff...**this will be enforced on a facility-specific basis.
- **28 Pa. Code § 704.5 (c) – The project director and the facility director shall meet the qualifications...**A project director qualification issue will be enforced project-wide. A facility director qualification issue will be enforced on a facility-specific basis.
- **28 Pa. Code § 704.6 (a) – A drug and alcohol treatment project shall have a full-time clinical supervisor for every eight full-time counselors or counselor assistants or both...**This will be enforced project wide.
- **28 Pa. Code § 704.6 (b) – A clinical supervisor shall meet at least one of the following groups of qualifications...**This will be enforced on a facility-specific basis for each facility that the clinical supervisor oversees.
- **28 Pa. Code § 704.7 (a) – Drug and alcohol treatment project shall be staffed by counselors proportionate to the staff/client and counselor/client ratios...**This will be enforced on a facility-specific basis.
- **28 Pa. Code § 704.8 (a) – Qualifications for the position of counselor assistant. A person who does not meet the educational and experiential qualifications...**This will be enforced on a facility-specific basis.
- **28 Pa. Code § 704.9 (a) – Supervision. A counselor assistant shall be supervised by a full time clinical supervisor or counselor who meets the qualifications...**This will be enforced on a facility-specific basis.

- **28 Pa. Code § 704.9 (b) – Performance Evaluation.** The counselor assistant shall be given a written semiannual performance evaluation... This will be enforced on a facility-specific basis.
- **28 Pa. Code § 704.11 (a) (1) through (a) (4) – Staff Development Program. Components...** This will be enforced project-wide.
- **28 Pa. Code § 704.11 (b)(1) – (b)(2) – Individual Training Plan.** This will be enforced on a facility-specific basis.
- **28 Pa. Code § 704.11 (c)(1) – (c)(4) – General Training Requirements.** This will be enforced on a facility-specific basis.
- **28 Pa. Code § 704.11 (d) – Training Requirements for project and facility directors.** The training requirements for project directors will be enforced project wide while the training requirements for facility directors will be a facility-specific action.
- **28 Pa. Code § 704.11 (e), (f) and (g) – (Training Requirements for clinical supervisors, counselors, and counselor assistants, respectively).** This will be enforced on a facility-specific basis.
- **28 Pa. Code § 704.12 – Full-time equivalent (FTE) maximum client/staff and client/counselor ratios (including outpatient caseloads)...** This will be enforced on a facility-specific basis.

Questions regarding this alert should be directed to the Program Licensure Division at (717) 783-8675.

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